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**DRAFT CORPORATE PLAN 2018-2021 AND BUDGET PROPOSALS 2018-2019**

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**Reason for the Report**

1. To provide Members with context for the scrutiny of those sections of the Council's draft *Corporate Plan 2018 - 2021* and draft *Cabinet 2018/19 Budget Proposals* that relate to the Portfolios and Directorates falling within the remit of this Committee.

**Background**

2. The Council's constitution allows all Scrutiny Committees to scrutinise the draft budget proposals prior to their consideration by Full Council. The Committee's consideration of the budget will allow Members to feed its comments or recommendations to the Cabinet when it considers the draft budget proposals on 15 February 2018. The proposals will then be presented to Full Council on 22 February 2018.
3. The scope of the scrutiny is as follows:
  - The relevant sections of the *Corporate Plan 2018-2021*, in terms of aims & priorities, actions and monitoring of implementation of these;
  - The relevant Budgetary Proposals in terms of their alignment with the *Corporate Plan* – to test whether they support delivery of the aims and priorities detailed in the *Corporate Plan*;
  - The relevant Budgetary Proposals in terms of potential impact on service delivery, service users and citizens of Cardiff;
  - The achievability and deliverability of the proposed savings.

## Structure of the papers

4. Attached to this report are a series of appendices which will aid Members in their scrutiny of the budget proposals:

**Appendix A:** Draft Corporate Plan 2018 – 2021

**Appendix B:** 2018-19 Directorate Budget Savings

**Appendix C1:** Controllable Budget – Economic Development

**Appendix C2:** Controllable Budget – Communities, Housing and Customer Services

**Appendix D:** 2018-19 Financial Pressures

**Appendix E:** Capital Programme 2018/19 – 2022/23

**Appendix F:** Employee Implications of Budget

**Appendix G1:** Fees and Charges - General

**Appendix G2:** Fees and Charges – Outdoor activities

**Appendix H:** Changes for Cardiff – Consultation Report.

5. Throughout the appendices, the following colour coding is used:

**Shaded pink** – Economic Development Directorate proposals that fall within this Committee's terms of reference;

**Shaded peach** – People & Communities – Communities & Housing Directorate proposals that fall within this Committee's terms of reference.

The lines that are greyed out in these documents fall under another Scrutiny Committee's terms of reference and will be scrutinised by them accordingly.

## Structure of Meeting

6. The following Cabinet Members and officers have been invited to give a short presentation providing a corporate overview of the 2018-19 Budget Proposals as they impact on the Committee's terms of reference, and to answer any general questions arising:

- Cllr Chris Weaver – Cabinet Member, Finance, Modernisation and Performance
- Christine Salter (Corporate Director - Resources).

7. The meeting is then structured by Cabinet Member Portfolio area, as follows:

- Cllr Huw Thomas – Leader
- Cllr Russell Goodway – Cabinet Member, Investment & Development
- Cllr Peter Bradbury – Cabinet Member, Culture and Leisure;
- Cllr Sarah Merry – Deputy Leader – Cabinet Member – Education, Employment & Skills
- Cllr Lynda Thorne – Cabinet Member – Housing & Communities

### **Summary of Draft Corporate Plan 2018 – 2021**

8. In July 2017, the Council's new Administration set out a policy programme and associated delivery commitments entitled 'Capital Ambition' establishing the Cabinet's key priorities for the municipal term, and outlining a programme of action to continue to drive the city economy forward, whilst ensuring that the all residents feel benefits of success. It focussed on four main areas, which form the basis for the Corporate Plan 2018-21:

- **Working for Cardiff** – Making sure that all citizens can contribute to, and benefit from, the city's success.
- **Working for Wales** – A successful Wales needs a successful capital city.
- **Working for the Future** – Managing the city's growth in a sustainable way.
- **Working for Public Services** – Making sure public services are delivered efficiently, effectively and sustainably in the face of rising demand and reducing budgets.

9. The Corporate Plan and the Well-being Plan are key documents in delivering Capital Ambition, as they translate the administration's priorities into deliverable organisational objectives. The Well-being of Future Generations Act also places a statutory duty on Public Bodies to publish well-being objectives. In Cardiff, the Council and the Public Service Board have adopted the same seven well-being Objectives, reflecting their shared aspirations for the city and a common understanding of challenges. The Corporate Plan is therefore structured around Capital Ambition priorities and seven well-being objectives, as follows:

## **Working for Cardiff**

### *Well-being Objectives:*

- Cardiff is a great place to grow up
- Cardiff is a great place to grow older
- Supporting people out of poverty
- Cardiff has Safe, Confident and Empowered Communities

## **Working for Wales**

### *Well-being Objective:*

- A Capital City that Works for Wales

## **Working for the Future**

### *Well-being Objective:*

- Cardiff's Population Growth is managed in a Resilient Way

## **Working for Public Services**

### *Well-being Objective:*

- Modernising and Integrating Our Public Services

10. The Corporate Plan makes clear the steps the Council will undertake to make progress in achieving these objectives. The Corporate Plan also sets out the Performance Measures and targets that will enable the Council, and its scrutiny committees, to monitor delivery. The example below demonstrates how the Well-being Objectives, Steps and Performance Measures relate to one another as part of a coherent policy framework:

- **Capital Ambition Priority:** Working for Cardiff
- **Well-being Objective:** Supporting People out of Poverty
- **Step:** Create more opportunities for paid apprenticeships and trainee opportunities within the Council by March 2019 (One example of the steps the Council will progress)
- **Performance Measure (KPI):** The number of paid apprenticeships and trainee opportunities within the Council
- **Target:** 100

## Summary of Budgetary Position

11. As at 6 February 2018, the Council finds itself with a funding shortfall of approximately £19 million for 2018/19 before savings and new pressures have been accounted for. The shortfall comprises of:

<b>BUDGETARY GAP</b>	<b>£000</b>
Resources Available	601,026
Resources Required	620,254
<b>Shortfall before savings and new pressures</b>	<b>19,228</b>

12. The resources available to finance the budget before any increase in the rate of Council Tax are made up as follows:

<b>Resources Available</b>	<b>£000</b>
Resources from WG	440,947
Council Tax (at nil increase)	157,729
Use of reserves to support the budget	2,350
<b>Total Resources Available</b>	<b>601,026</b>

13. The following table summarises the resources required to cover base expenditure, commitments and budget realignments.

<b>Resources Required</b>	<b>£000</b>
<b>2018/19 adjusted base budget (after transfers)</b>	<b>595,674</b>
New Responsibilities (per settlement)	1,472
Employees (pay awards, increments, NI etc.)	3,361
Demographic pressures	5,308
Commitments	3,656
Directorate expenditure and income realignments (net)	1,194
Special inflation	4,550
Schools non-pupil number growth (net)	5,039
<b>Total Resources Required</b>	<b>620,254</b>

14. In addition to the budget shortfall of £19.228 million, the Council has identified new directorate pressures of £1.474 million bringing the shortfall to £20.702 million. Overall savings of £14.296 million have been identified, resulting in £6.406 million to be raised from additional Council Tax, as set out below:

<b>Budget Shortfall</b>	<b>£000</b>
Shortfall before directorate pressures and savings	19,228
New directorate pressures	1,474
Sub total	20,702
<b>Less</b>	
Total Savings	14,296
<b>Net amount to be raised from additional Council Tax</b>	<b>6,406</b>

15. In terms of the Directorate savings proposals of **£14.296** million:

- **£1.879 million** are savings from **employee costs**;
- **£9.391 million** are saving from **other spend**; and
- **£3.026 million** from increased **income**.

16. To enable the Committee to understand the prioritisation of proposed consultation savings across Directorates, the table below sets out the level of savings proposals as a percentage of overall consultation budgets for each Directorate:

<b>Total Savings by Directorate</b>	<b>Employee £000</b>	<b>Other £000</b>	<b>Income £000</b>	<b>Total £000</b>	<b>Per Cent</b>
Corporate Management	21	230	0	<b>251</b>	<b>2%</b>
Economic Development	328	1369	789	<b>2,486</b>	<b>17%</b>
Education and Lifelong Learning	455	713	110	<b>1,278</b>	<b>9%</b>
People & Communities – Communities & Housing	92	191	406	<b>689</b>	<b>5%</b>
People & Communities – Social Services	0	4810	350	<b>5,160</b>	<b>36%</b>
Planning, Transport & Environment	273	812	753	<b>1,838</b>	<b>13%</b>
Resources - Governance and Legal Services	73	123	246	<b>442</b>	<b>3%</b>
Resources - Resources	637	517	372	<b>1,526</b>	<b>11%</b>
Council Wide	0	626	0	<b>626</b>	<b>4%</b>
<b>Directorate Savings</b>	<b>1,879</b>	<b>9,391</b>	<b>3,026</b>	<b>14,296</b>	<b>100%</b>

17. Details of the Directorate Savings Proposals are shown at **Appendix B**. These proposals provide risk analysis information in terms of residual risk, achievability and Equality Impact Assessment (EIA). Where a screening identifies a red or red/amber risk a full Equality Impact Assessment is undertaken; none of the proposals within this Committee's terms of reference required a full EIA. Members can view EIAs for other savings at:

<https://www.cardiff.gov.uk/ENG/Your-Council/Council-finance/Council-Budget/2018-19/equality-impact-assessments-2018-19/Pages/default.aspx>

18. The net additional increase in Council Tax and the savings identified in the above table account for two of four components that the Council identified as part of its 2018/19 Budget Strategy. The other two components, a 30% cap on schools non-pupil number-growth and use of earmarked reserves have already been accounted for within the calculations of the Resources Required and the Resources Available for 2018/19. The table below sets out, in full, the four components of the 2018/19 Budget Strategy along with their respective contributions to balancing this budget.

	<b>£000</b>
30% cap on schools growth (non-pupil number)	2,196
Use of Earmarked Reserves	2,350
Savings	14,296
Council Tax at 5% (net)	6,406
<b>TOTAL</b>	<b>25,248</b>

### **Directorate Controllable Budgetary Analysis**

19. The Directorate Controllable Budgetary Analysis sheets are attached at **Appendices C1 and C2**, and provide current year information by service divisions within the Directorates. Each line is coded alphabetically (on the far left) and the letters correspond to the 'cross-reference' column (X-Ref) on the Savings Proposals spreadsheet.

## **Financial Pressures 2018-19**

20. **Appendix D** shows the Financial Pressures identified for 2018/19, these total to £1,474 million. None of these Financial Pressures fall within the remit of this Committee's Terms of Reference.

## **Council Capital Programme 2018/19 to 2022/23**

21. The 2018/19 budget outlines capital expenditure proposals of **£720,714 million** for the financial years 2018/19 to 2022/23, of which **£141,764** million is earmarked for 2018/19. The full Capital Programme 2018/19 - 2022/23 can be found at **Appendix E**, with the schemes relevant to this Committee highlighted according to the following colour scheme:

**Shaded peach** – People & Communities – Communities & Housing

**Shaded pink** – Economic Development Directorate

## **Employee Implications of Budget**

22. This table, attached at **Appendix F**, provides a summary of the impact on posts across the Council. The employee implications of savings proposals within Economic Development are shaded pink.

## **Fees and Charges**

23. **Appendix G** provides a summary of Fees and Charges, including charges for Outdoor Activities, with those within Economic Development shaded pink. Members will note that both 'changes in prices' and where there is 'no proposed price change' are listed.

## **Specific Proposals within ECC Terms of Reference**

24. This report provides the Committee with an opportunity to consider the draft Cabinet budgetary proposals and their alignment to the Corporate Plan 2018 - 2021, for the proposals that relate to this Committee's terms of reference. These are set out below by Cabinet Member portfolio, in the order shown on the agenda for this meeting.



## Leader

25. Councillor Huw Thomas, Leader, and Neil Hanratty (Director of Economic Development) have been invited to answer Members' questions on the draft Corporate Plan and budget proposals for this portfolio. Members are asked to refer to **Appendices A, B and E** in relation to the following budgetary proposals, shaded pink:

### Corporate Plan – Appendix A

**Capital Ambition Priority:** Working for Wales

**Well-being Objective:** A Capital City that Works for Wales

**Steps:**

- Begin work on a new Bus Station in 2018 as part of an Integrated Transport Hub (*shared with Cllr Goodway*)
- Agree the business plan for the regeneration of Central Station by 2018 and begin construction by 2019 (*shared with Cllr Goodway*)
- Work with Cardiff Capital Region partners to ensure that City Deal investment supports the economic development opportunities of the city-region (*shared with Cllr Goodway*).

Key Performance Indicators	Target
New and safeguarded jobs in businesses supported by the Council, financially or otherwise	500
The amount of 'Grade A' office space committed to in Cardiff (sq. ft.)	150,000
Number of staying visitors	2% Increase (Approx. 40,000)
Total visitor numbers	3% Increase (Approx. 630,000)

### Savings Proposals - Appendix B

- **Line 1** - Reduction in the amount available to support events and market the city – £210,000

### Capital Programme- Appendix E

- **Line 73** – CCRCD - £4,196,000

## Investment & Development

26. Councillor Russell Goodway, Cabinet Member for this portfolio, and Neil Hanratty (Director of Economic Development) have been invited to answer Members' questions on the draft Corporate Plan and budget proposals for this portfolio. Members are asked to refer to **Appendices A, B, E, F and G** in relation to the following budgetary proposals, shaded pink:

### Corporate Plan – Appendix A

**Capital Ambition Priority:** Working for Wales

**Well-being Objective:** A Capital City that Works for Wales

**Steps:**

- Bring forward a new Economic Vision for the future development of Cardiff by launching a White Paper in 2018.
- Begin work on a new Bus Station in 2018 as part of an Integrated Transport Hub (*shared with Cllr Thomas*)
- Prioritise the delivery of a new Multi-Purpose Indoor Arena in the best possible location to ensure it can attract premier national and international events.
- Grow the city centre as a location for businesses and investment by completing a new business district delivering an additional 300,000 ft<sup>2</sup> of Grade A office space at Metro Central by 2020.
- Agree the business plan for the regeneration of Central Station by 2018 and begin construction by 2019 (*shared with Cllr Thomas*)
- Develop a plan for a new mixed-use development at Dumballs Road by 2019.
- Launch a new Industrial Strategy for East Cardiff by 2019, aligned to the completion of the Eastern Bay Link.
- Develop a new vision and masterplan for Cardiff Bay including the next phase of development of the International Sports Village by the end of 2018 (*shared with Cllr Bradbury*)
- Work with Cardiff Capital Region partners to ensure that City Deal investment supports the economic development opportunities of the city-region (*shared with Cllr Thomas*)
- Develop a business plan to protect the city's historic assets by the end of 2018.

Key Performance Indicators	Target
New and safeguarded jobs in businesses supported by the Council, financially or otherwise	500
The amount of 'Grade A' office space committed to in Cardiff (sq. ft.)	150,000
Number of staying visitors	2% Increase (Approx. 40,000)
Total visitor numbers	3% Increase (Approx. 630,000)

## Savings Proposals - Appendix B

- **Line 12** - Reduced service in Tourism – £47,000
- **Line 17** – Removal of International Pool Subsidy - £973,000

## Capital Programme- Appendix E

- **Line 42** –Central Square Public Realm - £2,953,000
- **Line 43** – Economic Development Initiatives - £1,600,000
- **Line 44** – International Sports Village – £1,243,000
- **Line 46** – Central Market Roof – £300,000
- **Line 74** – Cardiff indoor Market Restoration - £50,000
- **Line 90** – Economic Development Initiatives - £2,925,000

## Employee Implications of Budget – Appendix F

- **Line 4** – Reduced Service in Tourism

## Fees & Changes – Appendix G1

- Members are asked to refer to the following lines, shaded pink, in **Appendix G1: Lines 1, 2, 4 and 5**

## Culture & Leisure

27. Councillor Peter Bradbury, Cabinet Member for this Portfolio, and Neil Hanratty (Director of Economic Development) have been invited to answer Members' questions on the draft Corporate Plan and budget proposals for this portfolio. Members are asked to refer to **Appendices A, B, E, F, G1 and G2** in relation to the following budgetary proposals, shaded pink:

## Corporate Plan – Appendix A

**Capital Ambition Priority:** Working for Cardiff

**Well-being Objective:** Cardiff has Safe, Confident and Empowered Communities

### Steps:

- Establish a more strategic approach and develop a programme for allocating capital contributions designed to deliver improvements to our parks and green spaces.
- Work with partners to develop a strategic plan for the development of sport in the city that secures an increase in participation and attracts investment in our facilities.
- Work with our network of 'Friends of' and volunteer groups to engender a sense of ownership within local communities in the management and development of our parks and green spaces, and to secure improvements in local environmental quality. Cllr Peter Bradbury Economic Development
- Develop a new major events strategy to deliver events in the city for the next 5 years by 2019

**Capital Ambition Priority:** Working for Wales

**Well-being Objective:** A Capital City that Works for Wales

### Steps:

- Develop a new vision and masterplan for Cardiff Bay including the next phase of development of the International Sports Village by the end of 2018 (*shared with Cllr Goodway*)
- Develop a Music Strategy to promote the city as a music destination by October 2018.

Key Performance Indicators	Target
The number of Green Flag Parks and Open Spaces	12
The number of volunteer hours committed to parks and green spaces	18,000
The number of individuals participating in parks/ outdoor sport	170,000
Total number of children aged 7-16 engaged in Sport Cardiff-led activities	30,000
The number of attendances at our leisure facilities.	1,499,369
Attendance at Commercial Venues.	879,800
	<i>Cont. overleaf</i>

Key Performance Indicators	Target
New and safeguarded jobs in businesses supported by the Council, financially or otherwise	500
The amount of 'Grade A' office space committed to in Cardiff (sq. ft.)	150,000
Number of staying visitors	2% Increase (Approx. 40,000)
Total visitor numbers	3% Increase (Approx. 630,000)

## Savings Proposals – Appendix B

- **Line 8** – Leisure Services – Cardiff International White Water - £9,000
- **Line 9** – St David's Hall - £150,000
- **Line 10** – New Theatre - £150,000
- **Line 11** – Cardiff Castle - £238,000
- **Line 15** – Parks - £141,00

## Capital Programme- Appendix E

- **Line 19** – Parks Infrastructure - £140,000
- **Line 20** – Play Equipment - £160,000
- **Line 37** – Roath Park District Area - £200,000
- **Line 39** – Parc Cefn Onn - £111,000
- **Line 40** – Refurbishment of Sports Facilities - £80,000
- **Line 41** – Replacement of Athletics Track, Cardiff International Stadium - £250,000
- **Line 47** – St David's Hall - £306,000
- **Line 64** – Play Equipment – future years indicative funding
- **Line 70** – Cardiff Riding School - £10,000
- **Line 81** – National Heritage Lottery Fund – Parc Cefn Onn - £450,000
- **Line 82** – Harbour Authority - £196,000
- **Line 83** – Planning Gain s(106) and other contributions - £3,393,000
- **Line 86** – Leisure Centres – Alternative Service Delivery - £2,100,000
- **Line 96** – Parks Event Infrastructure for Pontcanna Fields - £150,000

## Employee Implications of Budget – Appendix F

- **Line 1** – St David's Hall – Review of Costs, Income and Service Delivery
- **Line 2** – New Theatre – Review of Costs, Income and Service Delivery

- **Line 3** – Cardiff Castle – Review of Costs, Income and Service Delivery
- **Line 6** – Reduction in management costs across the Parks and Sports Service

## **Fees & Changes – Appendix G**

- Members are asked to refer to the following lines, shaded pink, in **Appendix G1**:
  - **Lines 7 - 11** - Norwegian Church
  - **Lines 12 - 16** – Cardiff Castle
  - **Lines 17- 32** – City Hall/ Mansion House
  - **Lines 33 - 41** – Caravan and Camping
  - **Lines 42 - 58** – Cardiff Story Museum
  - **Lines 59 - 63** Events Parking
  - **Lines 202 - 203** Parks
  - **Lines 272 - 281** – Harbour Authority.
- Members are asked to refer to the whole of **Appendix G2**, which details fees and charges in relation to Outdoor Activities.

## **Education, Employment & Skills**

28. Councillor Sarah Merry, Cabinet Member for this portfolio, and Sarah McGill (Director of Communities & Housing) have been invited to answer Members' questions on the draft Corporate Plan and budget proposals for this portfolio. Members are asked to refer to **Appendices B and G1** in relation to the following budgetary proposals, shaded peach:

### **Savings Proposals - Appendix B**

- **Line 26** – Phased Removal of Council subsidy to deliver Adult Community Learning - £17,000

## **Fees & Changes – Appendix G1**

- Members are asked to refer to the following lines, shaded peach, in Appendix G1:
  - **Lines 152-170** – Adult Community Learning

# Housing & Communities

29. Councillor Lynda Thorne, Cabinet Member for this portfolio, and Sarah McGill (Director of Communities & Housing) have been invited to answer Members' questions on the draft Corporate Plan and budget proposals for this portfolio. Members are asked to refer to **Appendices A, B, E and G1** in relation to the following budgetary proposals, shaded peach:

## Corporate Plan – Appendix A

**Capital Ambition Priority:** Working for Cardiff

**Well-being Objective:** Supporting People out of Poverty

**Steps:**

- Better support people into work by integrating employment support services. This will include:
  - Developing a new gateway into employment and mentoring services accessible across the city,
  - Ensuring that Into Work Advice Services and Adult Community Learning fully aligns with the new employability service
  - Providing effective employer engagement and assistance into self-employment.
  - Promoting and extending volunteering opportunities

KPI	Target
The number of people receiving into work advice through the Gateway	43,000
The number of clients that have been supported into Employment having received tailored support through the Gateway	623
The number of employers that have been assisted by the council's employment support service	80

**Capital Ambition Priority:** Working for Cardiff

**Well-being Objective:** Cardiff has Safe, Confident and Empowered Communities

**Steps:**

- *(shared with Cllr Elsmore)* Continue to develop the Community Hub and Well-being programme in collaboration with the University Health Board and other partners. Activities include:

- Completing the extended St Mellons Community Hub by Summer 2018
- Work with partners to investigate other Hub projects such as.
  - Developing additional library based hub facilities
  - Develop a network of youth service hubs

Key Performance Indicators	Target
<b>Supporting Vulnerable People</b>	
The number of visitors to libraries and Hubs across the City	3,300,000
The percentage of customers who agreed with the statement "Overall the Hub met my requirements/I got what I needed"	95%

### **Savings Proposals - Appendix B**

- **Line 27** - New approach to Employability Services - £50,000
- **Line 37** – Reduction in Libraries Book Fund - £50,000
- **Line 35** – Efficiencies - £71,000

### **Capital Programme- Appendix E**

- **Line 25** – St Mellon’s Hub - £504,000.

### **Fees & Changes – Appendix G1**

- Members are asked to refer to the following lines, shaded peach, in Appendix G1:
  - **Lines 108-110** – Local Training & Enterprise
  - **Lines 111-151** – Libraries

### **Consultation & Engagement Process**

30. The Council’s *Changes for Cardiff* budget consultation survey launched on the 2 November 2017 and ran until 14 December 2017. A range of mechanisms were used as part of the process, including:

- Online Survey promoted electronically and made available on dedicated Council Web pages.



- Paper survey – 2,000 copies distributed through leisure centres, libraries and hubs and available at a range of face-to-face events held at locations across the city.
- Eighteen community engagement events held at community buildings across the city.
- A further 7 focus groups held with specific individuals who are less frequently heard e.g. mental health services users, BME groups and younger people.
- Opportunity for people to email comments directly via [budget@cardiff.gov.uk](mailto:budget@cardiff.gov.uk)
- Consultation promoted via email to members of the Cardiff Citizens' Panel and the wider Council email address list (91,391 unique email addresses)
- Communicated to approximately 6,000 staff within the City of Cardiff Council via Your News
- The consultation was further supported by regular promotion carried out via social media throughout the consultation period via @cardiffcouncil and @cardiffdebate, and Facebook 'Boosts' were carried out to increase the visibility of the promotion.

A total of **2,937 responses were received** to the consultation. This represents an increase of 17% (or c.500 responses) compared to the 2017/18 budget consultation.

31. The *Changes for Cardiff* budget consultation results have now been analysed and a full copy of the report is attached at **Appendix H**. The sections listed below are of particular interest to the Economy and Culture Scrutiny Committee as they cover services within the Committee terms of reference:

Page 18-21	Cardiff International White Water (CIWW)
Page 36-37	Volunteering.

32. The results show that more than half (54%) of respondents agreed with the proposed increase in prices for the Cardiff International White Water Centre (CIWW).

33. Members may also be interested in the responses received regarding the public's priorities for how limited funding could be invested, shown on **page 38**, **Appendix H**. Respondents were asked to identify their top three issues and the

issue they would rank as the lowest priority for investment. The results show that Culture and Leisure was ranked as the lowest priority (39.8%).

## **Way Forward**

34. Officers will make a presentation on the corporate plan steps and budgetary proposals falling within the terms of reference of this Committee. The Cabinet Members and Officers will also be available to answer questions arising from their presentations and the attached papers.
35. Following consideration of the budget proposals, presentations and answers to Member questions, the Committee may wish to provide its comments, concerns and recommendations for the Cabinet at its business meeting on 15 February 2018.

## **Legal Implications**

36. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct legal implications. However, legal implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any legal implications arising from those recommendations. All decisions taken by or on behalf of the Council must (a) be within the legal powers of the Council; (b) comply with any procedural requirement imposed by law; (c) be within the powers of the body or person exercising powers on behalf of the Council; (d) be undertaken in accordance with the procedural requirements imposed by the Council e.g. Scrutiny Procedure Rules; (e) be fully and properly informed; (f) be properly motivated; (g) be taken having regard to the Council's fiduciary duty to its taxpayers; and (h) be reasonable and proper in all the circumstances.

## **Financial Implications**

37. The Scrutiny Committee is empowered to enquire, consider, review and recommend but not to make policy decisions. As the recommendations in this report are to consider and review matters there are no direct financial implications at this stage in relation to any of the work programme. However, financial implications may arise if and when the matters under review are implemented with or without any modifications. Any report with recommendations for decision that goes to Cabinet/Council will set out any financial implications arising from those recommendations.

## **RECOMMENDATION**

The Committee is recommended to give consideration to the information received at this meeting, and to submit any recommendations or comments to the Cabinet prior to its consideration of the final budget proposals.

**Davina Fiore**

**Director of Governance and Legal Services**

**6 February 2018**